

How the Park and Ride and permit system will work for colleagues who will be displaced from the CRH car parks

- We have listed several scenarios below based on feedback from colleagues.
- Please see below this table for the days and times you can collect your Park and Ride permits and green dashboard permit (if required).

Scenario	What to do
I am an existing permit holder for CRH only but do not yet have a virtual permit in the Nexus ANPR System.	You must apply for a virtual permit on the Nexus ANPR system as the Eureka and High Street car parks are controlled by ANPR and you may be fined if you don't apply. See our car parking pages on the intranet . When making your application you should select 'Park and Ride Only' when prompted in the hospital sites question (see the screenshot below).
I'd like to use the Park and Ride service and pause my existing permit so that I no longer need to pay.	This means that your existing parking rights will be cancelled, and you will only be allowed to access the Park and Ride car parks. Please be aware that you will continue to pay until the multi-storey car park construction works begin.

CHFT Application Form

Form Details Choose Form Sections Construct Application Form Set Scores Setup Form Workflow

Salary Information Questions Setup | 3

Hospital Sites

Q 31. Please select one option that best describes your parking practice. Mandatory List of Options | 4

Q 32. Are you a frequent worker at Broadstreet Plaza (3 days or more, or a weekend worker)? List of Options | 4

Q 33. Do you work in Eland Unit 13? Boolean Options | 2

Q 34. Park and Ride Only Boolean Options | 2

You will also need to pick up a Park and Ride permit from reception at CRH – this can be from 11:00 on Tuesday 9th July (see timetable below). You will get a sticker for your ID badge, so that the Park and Ride driver will know you have access to the service. You will need to show your existing green dash permit to reception. If your green dash permit is lost or damaged we can replace this on the day but will need to take extra details to confirm you are eligible to receive one.

The permit allows access to the car parks at High Street, Eureka! overflow car park in Discovery Road (**not** the main Eureka! car park) and Cedar Court.

Both High Street and Eureka! overflow car parks will be covered by our Nexus ANPR system. Cedar Court operates its own ANPR system. Colleagues will need to scan a QR code on the bus to register

	<p>that their car is parked in their car park. There will also be a device on the bus for colleagues who don't have a smartphone.</p> <p>No further payments will be taken after the end of July.</p> <p>Please note. Once the works begin on the new multi-storey car park, all CRH swipe access cards will be disabled, except for priority and nighttime and weekend parkers.</p>
<p>I am an existing permit holder and have a virtual permit for use with the Nexus ANPR System.</p> <p>I'd like to use the Park and Ride service only and pause my existing permit so that I no longer need to pay.</p>	<p>Please email reset.parking@cht.nhs.uk your name and registration number. You can do this from Monday, 8th July, though you will continue to pay until the Multi Storey Car Park construction works begin.</p> <p>This means that your existing parking rights will be cancelled, and you will only be allowed to access the Park and Ride car parks. No further payments will be taken after the end of July.</p> <p>You will also need to pick up a Park and Ride permit from reception at CRH – this can be from 11:00 on Tuesday 9th July (see timetable below). You will get a sticker for your ID badge, so that the Park and Ride driver will know you have access to the service. You will need to show your existing green dash permit to reception. If your green dash permit is lost or damaged we can replace this on the day but will need to take extra details to confirm you are eligible to receive one.</p> <p>The permit allows access to the car parks at High Street, Eureka! overflow car park in Discovery Road (not the main Eureka! car park) and Cedar Court.</p> <p>Both High Street and Eureka! overflow car parks will be covered by our Nexus ANPR system. Cedar Court operates its own ANPR system. Colleagues will need to scan a QR code on the bus to register that their car is parked in their car park. There will also be a device on the bus for colleagues who don't have a smartphone.</p> <p>Please note. Once the works begin on the new multi-storey car park, all CRH swipe access cards will be disabled, except for priority and nighttime parkers.</p>

<p>I am an existing permit holder. I need to use the Park and Ride service, but also want to be able to park at other Trust sites including HRI, Acre Mills, and Broad Street.</p>	<p>You can continue to park at other Trust sites as normal and you will be added to the Park and Ride car parks automatically.</p> <p>You can pick up a Park and Ride permit from reception at CRH from 11:00 on Tuesday 9th July (see timetable below). You will get a sticker for your ID badge, so that the Park and Ride driver will know you have access to the service.</p> <p>The permit allows access to the car parks at High Street, Eureka! overflow car park in Discovery Road (not the main Eureka! car park). Cedar Court operates its own ANPR system. Colleagues will need to scan a QR code on the bus to register that their car is parked in their car park. There will also be a device on the bus for colleagues who don't have a smartphone.</p> <p>You will need to show your existing green dash permit to reception. If your green dash permit is lost or damaged we can replace this on the day but will need to take extra details to confirm you are eligible to receive one.</p> <p>Please note. Once the works begin on the new multi-storey car park, all CRH swipe access cards will be disabled, except for priority and nighttime parkers.</p>
<p>I am priority permit holder and wish to continue to park on site.</p>	<p>You need not do anything. Your access card will continue to operate the Priority Car Park barrier. You must display your dashboard pass when parking in the Priority Car Park or in a red priority bay in the small car park opposite the current Learning Centre.</p>
<p>I am a Blue Badge holder. Can I continue to park as normal?</p>	<p>Yes. You will be issued with a NEW swipe access card so you can continue to access the site as normal and park in any available Blue Badge bay. You will be contacted directly to explain where to pick up your new card.</p>
<p>I work some on-call shifts and will miss the last Park and Ride shuttle service, or I will need to attend site</p>	<p>You can pick up an on-call dash permit from reception at CRH - this can be from 11:00 on Tuesday, 9th July (see timetable below). Your name will be checked against a staffing list. The dash permit will allow you to park in designated bays in the small car park opposite the current Learning Centre.</p>

<p>at short notice for on call duties.</p>	<p>Allocation is on a first come, first served basis. The bays will be signposted and marked. Please only park in a yellow on call bay.</p> <p>If you want to use the Park and Ride service or any other Trust car parks, you will need to apply for a parking permit via the Nexus system. See our car parking pages on the intranet.</p> <p>Please note: Maternity, Physiotherapy and the Chaplaincy Team on-call permits will be managed within their own teams.</p>
<p>I need to park on site occasionally to drop off or pick up equipment.</p>	<p>You can use your existing green staff dash permit. This will allow you to park on site in one of the designated bays in the small car park opposite the current Learning Centre for a maximum of two hours. Allocation is on a first come, first served basis.</p> <p>You should park in a green bay.</p>
<p>I wish to park on site at night or weekends.</p>	<p>You should pick up a NEW nighttime and weekend dash permit and swipe access card from reception at CRH (your old card will no longer work). You can pick up these up from 11:00 on Tuesday 9th July (see timetable below).</p> <p>The swipe access card will allow you to access the Women's and Children's car park after 4pm until 9.30am and anytime on a weekend. You will need to show your ID badge at reception to get a permit.</p>
<p>I car share with a colleague so don't have a permit, but I'll need to use the Park and Ride service to get to CRH.</p>	<p>You can pick up a Park and Ride permit from reception at CRH. You will need to go with your driver, and they will need to sign a declaration confirming you are a passenger.</p> <p>They will be liable for any false statements and may lose their right to a permit in future.</p> <p>You will get a sticker for your ID badge, so that the Park and Ride driver will know you have access to the service.</p>

<p>I am a university student.</p> <p>How will I be affected and what do I need to do?</p>	<p>To make sure that you can use our Park and Ride service, you will need to apply for a car parking permit on the Nexus ANPR system (see steps below). This applies even if you have an existing swipe access card.</p> <p>Applying means you will be registered on Nexus and your car will be recognised at the Park and Ride car parks, avoiding a potential fine. Cedar Court operates its own ANPR system. Colleagues will need to scan a QR code on the bus to register that their car is parked in their car park. There will also be a device on the bus for colleagues who don't have a smartphone.</p> <p>Steps to getting your permit:</p> <ol style="list-style-type: none"> 1 Go to the General Office and make your car parking payment – the team will take some information and ask to see your University ID 2 You will be given an information leaflet so that you can apply on Nexus 3 Once you have applied, you can go to the General Office the next working day (Monday to Friday), where you will be given a green dashboard permit 4 Take your green permit to Reception at CRH to collect your Park and Ride sticker (see collection times below) <p>The permit will be free of charge if you only work at CRH. The Nexus system is purely for registering your car information and will not activate any payments.</p> <p>Your green dash permit must be displayed if at any time you need to access to the short stay bays or park at weekends or in the evening.</p>
<p>Can I get a permit for other Trust sites too?</p>	<p>If you wish to use any other CHFT car parks (including HRI, Acre Mills and Broad Street), you can apply for a car parking permit, but you will be charged the University Student rate. You should still collect your green dash permit and Park and Ride permit as per above.</p> <p>Once the works begin on the new multi-storey car park, all CRH swipe access cards will be disabled, except for priority and nighttime parkers.</p>

<p>I am new to CHFT and am based at CRH only. How can I get a Park and Ride permit.</p>	<p>You will need to apply for a car parking permit for CRH. You can apply on the car parking pages on the intranet.</p> <p>You will be registered on the ANPR platform so you can park in the park and ride car parks, and you will receive a green dash permit that will allow you to access the short stay bays at CRH. These permits will be free of charge.</p>
<p>Can I get a permit for other Trust sites too?</p>	<p>If you wish to use any other CHFT car parks (including HRI, Acre Mills and Broad Street) you can apply for a car parking permit, but you will be charged the relevant fee based on your pay band.</p>

Dates and times you can collect your permit. We will share dates to collect permits from HRI soon.

Beginning on Tuesday, 9th July:

- Tuesday: 11:00 to 13:00, 15:00 to 17:00 and 19:00 to 21:00
- Wednesday 11:00 to 13:00 and 15:00 to 17:00
- Thursday 11:00 to 13:00, 15:00 to 17:00 and 19:00 to 21:00
- Friday 11:00 to 13:00 and 15:00 to 17:00
- Saturday 11:00 to 14:00

Week commencing 15th July date:

- Monday: 11:00 to 13:00 and 15:00 to 17:00
- Tuesday: 11:00 to 13:00, 15:00 to 17:00 and 19:00 to 21:00
- Wednesday 11:00 to 13:00 and 15:00 to 17:00
- Thursday 11:00 to 13:00, 15:00 to 17:00 and 19:00 to 21:00
- Friday 11:00 to 13:00 and 15:00 to 17:00
- Saturday 11:00 to 14:00